



Vitaliy Yurkiv, MA, JD, MBA

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EDUCATION AND LICENSES	<p>World Bank Group: Public-Private Partnerships (PPPs): certificate obtained in June 2015</p> <p>PRINCE2® Practitioner: Project Management: certificate expected in September 2015</p> <p>G4 GRI Sustainability Reporting: certificate obtained in September 2014</p> <p>PRINCE2® Foundation: Project Management: certificate obtained in May 2014</p> <p>M.A. in Institutional Administration, Educational Leadership & Policy Analysis, May 2014</p> <p><i>School:</i> University of Missouri - Columbia, USA</p> <p><i>Awards:</i> Fulbright Scholarship Award, US Department of State, 2012 - 2015</p> <p>Juris Doctor (equivalent) in International Law & Human Rights, July 2011 (with Honors)</p> <p><i>School:</i> International Solomon University, Kyiv, Ukraine</p> <p>M.A. in Public Administration, February 2005</p> <p><i>School:</i> The National Academy of State Management, Kyiv, Ukraine</p> <p>Master of Business Administration (equivalent), June 1998, B.A. in Economics: June 1997</p> <p><i>School:</i> Kyiv National University of Economics, Ukraine</p>	
PROFESSIONAL EXPERIENCE	<p>University of Missouri, Columbia, MO, USA</p> <p><i>Grants & Partnerships Specialist, Office of International & Intercultural Initiatives</i></p> <ul style="list-style-type: none">▪ Connect university faculty with US and international partners to broaden domestic and international development activities, including an educational development partnership with South Africa, India, Thailand, and innovative new public research partnerships;▪ Engage in the development and expansion of partnerships with research bodies, universities, think-tanks and civil society groups;▪ Explore ways to expand the donor base beyond USAID; engage with faculty across the university to develop new opportunities for collaborative research; as needed, represent the office within the university, serve on established committees and working groups to address international program policy issues;▪ Take an initial leadership role in assessing the potential and challenges of new opportunities for domestic and international projects and programs;▪ Lead grant writing, grant application, and grant administration processes; support organizing university, national, and international proposal and project implementation teams; Create and maintain a roster of current and potential donors and partners;▪ Perform daily project work to ensure university and donor fiduciary integrity and project quality performance;▪ Meet daily with international programs Senior Management and regularly with Financial and Administrative leadership, as well as project faculty and staff to review progress and jointly resolve various project implementation problems;▪ Undertake visits to project sites to support implementation of work packages and control them; Conduct evaluation and make sure project is being delivered as expected	<p>02/2014-present</p>
	<p>Permanent Mission of Ukraine to the United Nations, New York, NY, USA</p> <p><i>Expert on Sustainable Development and Intern</i></p> <ul style="list-style-type: none">▪ Represented Ukraine at the 7th Working Group on Sustainable Development Goals▪ Prepared report, conducted presentations, and made recommendations for Senior Government Officials related to the Sustainable Development Goals agenda	<p>01/2014-02/2014</p>



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- Established new contacts and conducted informational interviews on sustainable project management with Senior Management at UN DESA, UNFPA, UNEP, UNHABITAT, and UNOPS
- Studied the UN administrative and financial rules and regulations
- Got admitted to the UNOPS Project Management course (certified in May, 2014)

IDA Strategy Consultants LLC, Kyiv, Ukraine

Managing Director

01/2012–08/2012

- Managed company's daily operations
- Advised and supported Board of Directors on strategic initiatives, administrative, financial and human resource support services
- Planned and administered financial and staffing resources
- Supervised, empowered and led team of 12 staff members, consultants and experts
- Approved and authorized company's financial obligations
- Reviewed and approved legal contracts and service agreements
- Represented company at meetings convened by national government, international organizations and national industrial association
- Negotiated new office space lease contracts and procured new office equipment
- Initiated, negotiated, and developed company's new information and communication strategy, multilingual corporate website and email service: implemented and resulted in 18% increased cliental procured, compared to the previous year

Ulysses LLC, Kyiv, Ukraine

Project Coordinator

10/2011–04/2012

- Provided visionary leadership and served (2008-2012) as Ukrainian and Belarusian national focal point for hosting world's largest international law moot court competition
- Developed and led strategic project planning, administered overall project implementation, including budgeting, procurement of goods and services, cost control, fundraising, and communications
- Conducted high-level negotiations, represented the project and acted as a public speaker
- Worked closely with international, regional, and national organizations such as ILSA, OSCE, OECD, Council of Europe, WTO, US Embassy in Ukraine, ABA, etc.
- Set national records on number of participating teams recruited that increased from 8 to 22, and on budget fundraised for the project \$30k that amounted for 80% increase, compared to 2007
- Was recognized by ILSA as the Best Achiever in composing final round judge panel with the most comprehensive presence of national and international legal professionals

Magisters LLC, Kyiv, Ukraine

Programme Manager

11/2007–06/2011

- Developed and led unit for special CSR projects with emphasis on legal education development for external and internal clients
- Provided visionary leadership and empowered a multicultural team of 5 specialists
- Developed and managed a proprietary educational program (PEP) for law school students and young attorneys. The program know-how was exported to Belarus, Russia, and Kazakhstan enhancing the rule of law across nations
- Planned, prepared and facilitated proprietary lectures, presentations on international principles of human rights protection



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- Searched and procured international consultants services for multicultural exchange programs set with University of London, Harvard University, Georgetown University and others managing terms of contract, services payments and final report assessment (served more than 800 trainees)
- Served as program director for School of European Law and Arbitration, a nation-wide NGO: 82 low-income students from 12 Ukrainian law schools benefited from program
- Won competitive selection (of 168 candidates, 2010) to become a member within Coordinating Council of Young Lawyers (nationwide NGO)
- Awards: Champion Award (Ukrainian Ministry of Justice, 2009), Chief Operating Officer's Award (2008), Best Employee of the Year (2009)

Philip Morris Ukraine CJSC, Kyiv, Ukraine

Government Relations Executive

12/2005–11/2007

- Monitored, analyzed and provided written comments to Government Relations Director on variety of business regulatory affairs including rules of international procurement through competitive biddings, certification, customs clearance, taxation, import and quarantine permits, licensing, and product tracking
- Managed, analyzed, and provided recommendations to Headquarters' data base in Switzerland on regulatory strategies on various jurisdictions at company's markets in Ukraine, Caucasus, and Moldova
- Advised and supported the sub-function managers on business regulatory affairs, reviewed and analyzed proposals for improving business regulatory environment
- Liaised with the HQs on monitoring and translating company's national website including business regulatory and technical issues
- Negotiated, prepared, and approved internally and externally with national oversight regulatory bodies a document package authorizing a high-level opening event for company's new production facility (total investments \$100 M)
- Acted as a working group member to Tax and Economy ministries, national Institute of Ecohygiene and Toxicology, American Chamber of Commerce, the European Business Association, and National Manufacturers' Association

Ministry of Industrial Policy of Ukraine (Government), Kyiv, Ukraine

Deputy Director

04/2004–11/2005

- Assisted Director in leading Department for Organizational and Analytic Support
- Reviewed and consolidated analytical reports on industrial policy and development
- Supported the Minister on specific industrial policy issues, kept track of the implementation of the Minister's and Government's orders
- Served a liaison between the Minister and ministry departmental managers as well as with officials at other national government authorities
- Prepared submissions and paperwork on industry and trade issues
- Successfully facilitated annual (1999 - 2005) participation arrangements for official delegation of national government to OECD

UPE UkrPromZovnishExpertyza (Government), Kyiv, Ukraine

Expert, Senior Expert

02/1999–04/2004

- Managed projects and developed a professional relationships with stakeholders



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- Managed tax compliance process (including billing, resource allocation, and budgeting), scheduled staff, delivered work products on time and within scope
- Represented company, served and negotiated as a member of a working group drafting amendments to national trade legislation (Anti-Dumping Code and six related laws). All were approved by the Parliament in 1999 and thus aligned national trade legislation with WTO regulations
- Carried out legal and administrative support services to public and private businesses: reviewed and analyzed regulatory documents, legislation amendment proposals, evaluated their effectiveness, advised on industrial regulatory issues, edited the corporate newsletter, and developed and drafted relevant documents, etc
- Awards: multiple receiver of the “Achiever Award” from the Minister of Industrial Policy of Ukraine; Won a competitive selection (of 125 candidates, 2004) to become the only Ukrainian participant at Japan International Cooperation Agency (JICA) professional development program on quality control, performance, information management, and knowledge management

Transsviaz-Montazh LLC, Kyiv, Ukraine

Customs Broker

02/1998–02/1999

- Represented national and international clients vis -à-vis Ukrainian customs authorities
 - Analyzed and prepared document packages facilitating custom registration of companies and clearance of imported and exported goods
 - Identified 1.1k pounds of goods attempting to be imported without proper taxpaying and thus ensured \$12k for additional revenues to the national budget
- Mentored company's 4 newcomers to ensure they meet clients' needs, work according to company's policies and procedures

JKX Oil & Gas Plc, Poltava, Ukraine

Intern, Support Services, Field Office

02–05/1996

Intern, Finance Practice Group, Regional Office

02–05/1997

- Assisted the Head of Support Services (HoSS) and Project Managers (PM) in reviewing proposals with emphasis on support elements in accordance with JKX Policies;
- Provided inputs and assisted the PMs in the preparation and finalization of documents for HQs approval (Letters of Agreement, Approval Requests with the Government, Exchange of Letters with clients and partners, etc.);
- Supported the project planning processes; Assisted HoSS on all admin matters related to contract management, project acceptance, agreements, and procurement of services;
- Provided process and analytical support, including quantitative and qualitative analysis to support decision making at all levels of the organization, including Senior Management;
- Provided communications support and roll-out support to corporate projects and change initiatives within the area of financial management and results management;
- Prepared parts of presentations for external stakeholders, including JKX EB;
- Drafted documents and parts of documents which were submitted to JKX EB, such as Budget Estimates, Reports of the Head of Regional Office and annexes as relevant